



Assembly on Literature for Adolescents of NCTE

Dear Applicant for Foundation Research:

Thank you for your interest in support from the ALAN Foundation to facilitate your intended research in the field of young adult literature. Below, you will find an application form. Please note that your application is not to exceed four double-spaced pages, and is to include the following:

- A description of the project including a clear statement of the research question(s) shaping your activity.
- A timeline for completion of the project. (All grants must be completed within **18 months** of the beginning of the project, except when an extension is granted by the ALAN Executive Director.)
- A budget that stipulates the grant amount requested (up to \$1,500) and details how that money will be spent.

Also include a one-page vita or biographical statement about yourself and your background in young adult literature. (Note: This last item is separate from the four-page description of your research plans and is for informational purposes only. Your project will be evaluated on its merits, not on your background in the field.)

The application and supporting materials must be submitted to ALAN Executive Director Mark Letcher (markeletcher@gmail.com) electronically in a WORD file or PDF (NOT GOOGLE DOCS) by **October 1st, 2021**. Awards are made annually in the fall and are announced at the ALAN breakfast during the NCTE convention in November.

The committee that will review your proposal is made up of the five most immediate past presidents of ALAN. I will forward to that group what you send me, they will make independent evaluations, and recipients will be informed of the committee's decision as early as possible, and certainly by early-November.

If your proposal is approved, I will ask the ALAN Treasurer, to forward to you 50% of the amount you request as an initial payment. (Up to 2/3 maybe be distributed initially if a compelling reason is given for doing so.) The rest will be sent to you upon the Executive Director's receipt of a final project report.

Several important rules govern the Foundation, and these may be useful to know before you submit your application:

- You **must** be a member of ALAN to apply for this support.
- The Foundation does not support your travel to NCTE or other conventions, even though you may be planning to do your research in those venues. Travel by research **subjects**, however, may be allowed when such travel is shown to be an essential part of the research study.

- The Foundation will fund dissertation research if there is clear evidence that the dissertation is closely related to young adult literature and will contribute to the field.
- The Foundation does not support indirect project costs (e.g., lodging/subsistence during the research period) and generally does not support the purchase of equipment such as computers, electronics, printers, hardware, software, etc.
- You will be expected to account for the uses of Foundation funds in your final report by providing copies of receipts or other expenditure information.
- If your proposal is approved and you intend to publish the results of your research, you are required to give the editor(s) of *The ALAN Review* the right of first refusal of your manuscript.

Again, thank you for your interest in ALAN, and good luck with your proposal. Do feel free to call on me if you have any questions as you prepare your grant application.

Mark Letcher, PhD
 ALAN Executive Director
 E-mail: markeletcher@gmail.com

PLEASE READ: It is the policy of the Assembly on Literature for Adolescents of the National Council of Teachers of English (NCTE) and its Assembly on Literature for Adolescents of NCTE (ALAN) to embrace human diversity and demonstrate sensitivity to the concerns of people historically underrepresented or marginalized. This includes all underrepresented groups reflecting the range of human differences, among which are race, ethnicity, gender, gender identity, sexual orientation, age, social class, physical challenges, and religion. This is not intended to be an all-inclusive list, only a list of examples.

Among our aims are to include a diverse range of participants (1) on appointed commissions, boards, committees, task forces, and other official groups; (2) among the leadership of the above groups; and (3) among the nominees presented by each nominating committee. In addition, in NCTE conventions and workshop sessions we will include substantial programs dealing with interests of a diverse range of participants, and engage leaders and/or consultants who are practicing teachers, librarians, youth program directors, etc., representing levels of instruction involved who reflect the group whose concerns around which a program revolves. In addition, ALAN will attempt to ensure that all facilities for participants at events have physical and sensory accessibility with the help of NCTE and the convention venue.

We also resolve to include people representing all groups in verbal and visual materials intended to represent or describe ALAN. In 2018 ALAN established an Equity, Diversity, and Inclusion Advisory Committee (EDI), and a position on the ALAN Board of Directors for the EDI Committee Chair. The purpose of this officer and advisory committee includes recommendations for policy creation and for concrete actions for implementation. The EDI Committee will provide an annual report of advisements, recommendations and accomplishments to the ALAN Board of Directors at each annual board meeting in November, the contents of which will be passed on to the NCTE.



Assembly on Literature for Adolescents of NCTE

THE ALAN FOUNDATION

RESEARCH in YOUNG ADULT LITERATURE
APPLICATION FOR FUNDING (MAXIMUM AWARD: \$1500)

Principal Investigator: _____

Address: _____

Phone: _____ E-mail: _____

Applicants must be current members of ALAN. As a condition of receiving funding from the Foundation, recipients agree to submit to the ALAN Foundation, via the Executive Director, a comprehensive report of project activities and results and an accounting of expenditures (including copies of receipts or other documentation). If the project results in a publishable article, the editor(s) of *The ALAN Review* are given the right of first refusal of the manuscript and must be provided with a manuscript within nine months of the completion of the research.

Title of the project as it appears on the attached proposal:

Attach a description of the project. This description should not exceed four double-spaced pages and should include a timeline for completion of the project. (ALAN grant projects must be completed within 18 months of the beginning date listed below.) Also state the amount of support requested (up to \$1500), and provide a budget of how this amount will be spent. Please include a statement (where applicable) that the applicant has checked with its institution about who is to receive the check (applicant or grant and finance office of the institution?).

Beginning date of project: _____

Attach a one-page biographical description.

THIS SHEET, YOUR PROPOSAL, AND YOUR ONE-PAGE BIOGRAPHICAL DESCRIPTION MUST BE SUBMITTED ELECTRONICALLY TO:

Mark Letcher, ALAN Executive Director: markeletcher@gmail.com

Deadline for submission: October 1st, 2021